# Guideposts for Safe Driving

# **Aptitude Tests**





独立行政法人**自動車事故対策機構**National Agency for Automotive Safety and Victims' Aid

The aptitude tests are designed to identify a driver's unique habit of driving by assessing both his/her psychological and physiological functionalities, including personality, orientation for safe driving, ability to recognize and process information, and visual acuity. Based on such an assessment, we offer detailed advice in order to help the driver drive safely. An ordinance by the Ministry of Land, Infrastructure, Transport and Tourism mandates that a person newly hired as a driver, a senior driver, and a driver who has caused a motor vehicle accident are to take aptitude tests approved by the Ministry.

(Paragraph 2, Article 38 of the Regulations for Passenger Vehicle Transportation Business) (Paragraph 2, Article 10 of the Regulations for Motor Truck Transportation Business Transportation Safety)

### **Types of Aptitude Tests**

i ypes or	Types of Aptitude Tests					
	Test Subjects	Test Time				
Mandatory Novice Driver Test Fee: ¥4,800 Time required: Approx. 1 hour 40 min.	⟨Bus/Taxi Business Operator⟩ Person newly hired as a driver ⟨Private Taxi Business Operator⟩ Exempt ⟨Trucking Business Operator⟩ Person newly hired as a full-time driver (Those other than novice drivers of chartered bus who have taken an aptitude test for a novice driver within three years before this hiring are exempted.)	Prior to the start of service as a driver of a vehicle, he/she must take an aptitude test designed for a novice driver, which has been approved by the Ministry of Land, Infrastructure, Transport and Tourism.  An exception applies to a driver for a motor truck transportation business, who, due to unavoidable circumstances, may take an aptitude test within one month of the start of service.				
2 Mandatory Driver Test Fee: ¥4,800	Senior Drivers (age 65 or over)	Within one year after his/her 65 <sup>th</sup> birthday, a driver who has turned 65 must take an aptitude test designed for a senior driver, which has been approved by the Ministry of Land, Infrastructure, Transport and Tourism. The said driver must take the said aptitude test once in every three years thereafter.  A driver for a passenger vehicle transportation business must take an aptitude test designed for a senior driver, which has been approved by the Ministry of Land, Infrastructure, Transport and Tourism, within one year after his/her 75 <sup>th</sup> birthday. The said driver must take the said aptitude test once in every year thereafter.				
		(A Driver for Privately-Owned Taxi Business)				
Time required: Approx. 1 hour 40 min.		In the event that a driver will be 65 years of age or older on the date or renewal of their business license, the driver must take an aptitude test designed for a senior driver, which has been approved by the Ministry of Land, Infrastructure, Transport and Tourism, prior to applying for the renewal of their business license.				
Mandatory Specific Test I Fee: ¥9,300 Time required: Approx. 2 hours	Persons who have caused traffic accidents resulting in death or serious injury and have not caused an accident, or caused a minor accident, in the year prior to the accident in question; or have caused an accident in the 3 years prior to the accident in question.	After causing the said accident and before resuming his/her service as a driver, the said driver must take an aptitude test designed for a driver who has caused an accident as specified in the left column. Such a test mus have been approved by the Ministry of Land, Infrastructure, Transport and Tourism.  Under unavoidable circumstance, the said driver may take the test within one month of resuming his/her service.				
Mandatory Specific Test II Fee: ¥29,900 Time required: Approx. 5 hours	Persons who have caused traffic accidents resulting in death or serious injury and have caused an accident in the year prior to the accident in question.					
5 Optional General Test Fee: ¥2,400	This test scientifically measures psychological and physiological attributes to identify the necessary characteristics for safe driving.					
6 Optional Special Test Fee: ¥10,300	For those who have taken the general test, this test identifies with greater precision the characteristics of a person's driving tendencies. Based on the results, along with the individual's driving record, advice and guidance are provided on types of driving behavior needed to avoid traffic accidents.					
Optional Periodic Test with Counseling Fee: ¥4,800  (General test fee + ¥2,400)	For those who have taken the general test, with this test a NASVA counselor helps the individual to look at his or her driving habits and reflect on how to drive more safely by examining the test results and his or her driving habits.					

\*The national consumption tax and local consumption tax are included in the service fee.

# Transportation Business Operators Have the duties to Provide Guidance to and Supervision over their employees as Drivers of Automobiles

The Ministry of Land, Infrastructure, Transport and Tourism has made it mandatory for passenger and motor truck transportation business operators to provide guidance to and supervision over drivers of automobiles. The content of the relevant ordinances and public notices are presented below.

### Regulations for Passenger Transportation Business vehicles such as buses and taxis

(Guidance and Supervision of Employees)

Article 38 (abridged)

- 2. Passenger automobile transportation business operators, as designated by the Minister of Land, Infrastructure, Transport and Tourism in a public notice, shall provide special guidance to the drivers listed below with regard to matters of compliance in assuring safety in the operation of automobiles. Said business operators must also require drivers to take aptitude tests which are designated by the Minister of Land, Infrastructure, Transport and Tourism in a public notice; and which are approved by the Minister of Land, Infrastructure, Transport and Tourism as designated in Article 41, Paragraph 2 and Article 41, Paragraph 3 of the regulations.
  - (1) <u>Drivers who have caused traffic accidents causing death or serious injury</u> (to a victim, as defined in the Enforcement Order of the Automobile Liability Security Act [Cabinet Order No. 286 of 1955] Article 5, Paragraph 2, 3, or 4).
  - (2) Persons newly hired as drivers
  - (3) Persons who do not have experience required for the work of relevant passenger transportation business operator for the automobile the person is assigned to work for
  - (4) Senior citizens (drivers aged 65 or over)

3.-5. (skipped)

(Tasks of Vehicle Operation Managers)

Article 48 Vehicle operation managers of passenger automobile transportation businesses must carry out the tasks listed below.

(1)-(16) (skipped)

(16) (ii) Require service vehicle drivers to take aptitude tests as designated in Article 38, Paragraph 2.

(17)-(20) (skipped)

2-3 (skipped)

### **Regulations for Motor Truck Transportation Business Transportation Safety**

(Guidance and Supervision of Employees)

Article 10 (abridged)

- 2. General motor truck transportation business operators, as designated by the Minister of Land, Infrastructure, Transport and Tourism in a public notice, shall provide special guidance to the drivers listed below with regard to matters of compliance in assuring safety in the operation of service vehicles. Said business operators must also require drivers to take aptitude tests which are designated by the Minister of Land, Infrastructure, Transport and Tourism in a public notice; and which are approved by the Minister of Land, Infrastructure, Transport and Tourism as designated in Article 12, Paragraph 2 and Article 12, Paragraph 3 of the Regulations.
  - (1) <u>Drivers who have caused traffic accidents resulting in death or serious injury</u> (to a victim, as defined in the Enforcement Order of the Automobile Liability Security Act [Cabinet Order No. 286 of 1955] Article 5, Paragraph 2, 3, or 4).
  - (2) Persons newly hired as drivers
  - (3) Senior citizens (individuals 65 years of age or older)

3.-4. (skipped)

(Tasks of Vehicle Operation Managers)

Article 20 Vehicle operation managers must carry out the tasks listed below.

(1)-(14) (skipped)

(14) (ii) Require service vehicle drivers to take aptitude tests as designated in Article 10, Paragraph 2.

(15)-(17) (skipped)

2-4 (skipped)

### Notes

The National Agency for Automotive Safety and Victims' Aid has been authorized by the Minister of Land, Infrastructure, Transport and Tourism to conduct aptitude tests.

Motor truck: Authorized on September 1, 2001

Passenger vehicle: Authorized on February 1, 2002

### **Introduction to NASVA's Aptitude Tests**

### Make a booking.

#### Book online.

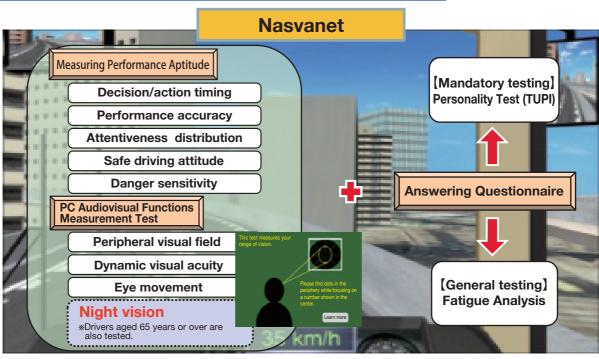
- Bookings are made on a first come, first served basis, Spaces are limited on each test day. Some dates are not available for testing due to other events.
- Booking online requires a user ID and a password. Please contact your local branch office to obtain them.

#### **Booking confirmed.**

- We confirm the name of business operator, test(s) to be taken, and name of person taking the test(s), and other relevant information.
- We go over fees and payment methods with you.

### Taking the test.

Testing we offer (What is measured will vary depending on test types.)



#### Receive diagnostics, advice and guidance.

- Receive a Diagnostics which includes your strengths, areas for improvement, and comparative data with the tests you took previously.
- The business operator (the employer) also receives a Feedback and Suggestions, which can be used to help the driver improve their safety precaution.
- NASVA counselors are available to help the driver improve their safety precaution by offering counseling based on the test results. This service is available after all testing except for General testing.







(Comparison with previous test results) \*It can be shown only for tests from the same business operator. Decision/action timing Scores at this test 31nts 35pts. Scores at two tests earlier

#### (An advising session)

Scores at three tests earlier

Attention need

35pts.

91pts. Good



#### **Testing Completed**

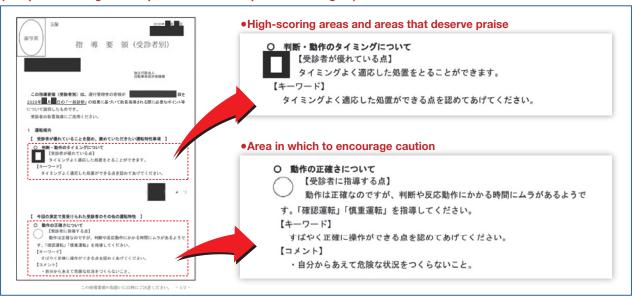
Please make use of the advice given to ensure safe driving and to prevent motor vehicle accidents. We hope the advice benefits the driver as well as the business operator, vehicle operation manager, and coach for safe driving.

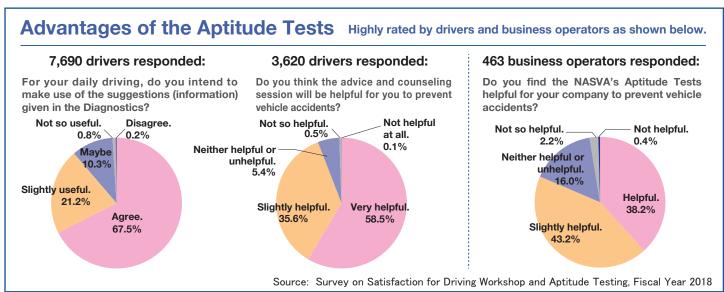
# Making Use of the List of Guidance Points for Vehicle Operation Managers

A list of guidance points for vehicle operation managers is created for each test taker that summarizes the points to cover when looking at the aptitude test results and offering safe driving guidance, something given to the test takers by vehicle operation managers and others.

Keywords and comments are provided within the list of guidance points for vehicle operation managers that can be used, for example, to praise the test taker on high-scoring areas or encourage caution in other areas.

(Sample of list of guidance points for vehicle operation managers)





# Use of Systematic Safe Driving Guidance and Aptitude Tests



Over 90% of vehicle operation managers agreed that they felt having drivers take the aptitude tests periodically has helped avoid traffic accidents.

### **Online Booking**

- Olf this is your first time using our online booking service:
  - We will provide you with a user ID and a password.
  - Registration for the system is required. Please contact your nearest branch office.
- Sookings can be made 24 hours a day through our online booking system. You can access it in your office.

For customers who wish to offer NASVA aptitude tests at their own business offices:

### We rent a dedicated set of equipment (separate fees)

- Aptitude tests can be taken at any time on the computer we rent.
  If you are taking the aptitude tests that require counseling, you would need to have a separate counseling session with the NASVA counselor.
  - Internet access facilities and its charges are excluded.
  - The regular testing fees apply.
    Refer to the back page for the types of aptitude tests.
  - ▶ The rented equipment should not be used for any purposes other than taking the aptitude tests.



Note: The photo is for Illustration only. The actual equipment may vary.

# Take Advantage of the Test Results for Enhancing Safe Driving Instructions

### **Introduction of Our Seminars**

Every member of our communities as well as everyone involved in the transportation business want safe driving, and avoid accidents. In order to achieve this goal, NASVA offers opportunities for vehicle operation managers to learn to fully utilize the Diagnostics when giving safe driving instructions

to their drivers. We encourage you to take advantage of such opportunities by attending a Seminar on How to Capitalize on Diagnostics.





Seminar fee: ¥2,700

Please note: Seminar attendees need to bring the Diagnostics given to the drivers. Please make sure your drivers have taken the aptitude test before you attend the seminar.

(No need to have your drivers take the tests again if you already have their Diagnostics.)

\*The national consumption tax and local consumption tax are included in the tuition fee.

# Our Periodic Diagnostic Service with Counseling Has Gained Popularity

As the driver review the Diagnostics given after the aptitude testing, NASVA's counseling helps the driver reflect on their own driving habits and consider manners for safe driving to be adopted. We encourage the driver to reflect on their daily practice of driving and, in particular, what part of their tendencies is prone to shape their driving experience. We then ask the driver to state their goals to ensure safe driving.

## Sample reasons for having their drivers take the tests with counseling service (reasons given by business operators)

- · To re-educate the driver who has caused a minor accident.
- · To augment the periodic general test taking.
- · The business does not have sufficient time nor know-how to provide post-test instructions.
- · The driving habits of drivers who went through counseling have changed for the better.

### **Comments from Drivers**

- · It was very good to be able to check on my driving habits that I am usually unaware of.
- · NASVA's counselors were great listeners they put themselves in our shoe. They were also excellent at giving useful tips for safe driving and explaining potential dangers.
- · I think the counseling was very helpful to ensure I drive more safely.

### **Customer Satisfaction**

Percentage of our customers who felt that our counseling service offered with our periodic diagnostics has been helpful to ensure safe driving:



Review and reflection are of vital importance in preventing vehicle accidents.

### Let us review your driving habits with you.

NASVA's counselors are happy to assist you.



## A self-guided review of your driving habits helps you to drive safely

- NASVA's counselors help the driver motivate themselves to take actions to ensure safe driving and maintain such actions.
- Our counselors strive to offer a safe setting where the driver feels free to discuss their driving habits, which may not be easy to do in their workplace.
   (At NASVA, counselors are required to maintain confidentiality and uphold proper ethical standards.)

## Take Advantage Of Our House Call Counseling Service

Let us visit your company and offer our counseling service on site. Please contact your nearest branch office, and we are happy to schedule a visit. Please note: The visiting fee is charged in addition to the testing fees.

## **National Agency for Automotive Safety and Victims'Aid**

NASVA, the National Agency for Automotive Safety and Victims' Aid, provides nationwide support. Feel free to contact your nearest branch or the agency's head office.

Branch	Postal code	Address	Phone no.	Fax no.
Sapporo Main Branch Office	〒060-0032	8F Kita Nijo Shinkawa Bldg., 12-98-42 Kita Nijo Higashi, Chuo-ku, Sapporo	011-218-8155	011-218-8156
Hakodate Branch Office	〒041-0806	3F Hakodate Tokyo Kaijo Nichido Bldg., 1-18-10 Mihara, Hakodate	0138-88-1007	0138-44-0555
Kushiro Branch Office	〒085-0018	2F Taiheiyo Kohatsu Bldg., 7-4-1 Kuroganecho, Kushiro	0154-32-7021	0154-32-7023
Asahikawa Branch Office	〒079-8442	2F Asahikawa-chiku Truck Kenshu Center, 4-32-1 Ryutsudanchi Nijo, Asahikawa	0166-40-0111	0166-40-0112
Sendai Main Branch Office	〒984-0015	2F Miyagi-ken Truck Kaikan, 5-8-3 Oroshimachi, Wakabayashi-ku, Sendai	022-204-9902	022-782-1825
Fukushima Branch Office	〒960-8031	8F Fukushima Toyota Bldg., 7-33 Sakaemachi, Fukushima	024-522-6626	024-522-6627
Iwate Branch Office	〒020-0871	5F Nakanohashi 106 Bldg., 1-4-22 Nakanohashidori, Morioka	019-652-5101	019-652-5150
Aomori Branch Office	〒030-0843	3F Aomori-ken Kotsu Kaikan, 139-21 Aza Toyoda, Oaza Hamada, Aomori	017-739-0551	017-739-0552
Yamaqata Branch Office	〒990-0031	2F Harmony Yamagata Bldg., 2-4-19 Tokamachi, Yamagata	023-609-0500	023-615-6037
Akita Branch Office	〒010-0962	3F Akita-ken Jidosha Kaikan, 2-12-53 Yabase Ohata, Akita	018-863-5875	018-863-5864
Niigata Main Branch Office	〒950-0965	2F Niigata-ken Truck Sogo Kaikan, 6-4 Shinkocho, Chuo-ku, Niigata	025-283-1141	025-283-1143
Nagano Branch Office	〒381-8556	2F Nagano-ken Truck Kaikan, 710-3 Minaminagaike, Nagano	026-480-0521	026-263-1570
Isikawa Branch Office	<b>∓</b> 920-8213	2F Ishikawa-ken Jidosha Kaikan, 1-2 Naoehigashi, Kanazawa	076-239-3207	076-239-3208
Toyama Branch Office	〒939-2708	1F Toyama-ken Truck Kaikan, 1-5 Fuchumachi Shimahongo, Toyama	076-421-1631	076-421-1637
Tokyo Main Branch Office	〒130-0013	8F Arca Central Bldg., 1-2-1 Kinshi, Sumida-ku, Tokyo	03-3621-9941	03-3621-9944
Kanagawa Branch Office	<b>∓</b> 222-0033	3F Kanagawa-ken Truck Sogo Kaikan, 2-11-1 Shinyokohama, Kohoku-ku, Yokohama	045-471-7401	045-471-7405
Chiba Branch Office	<b>∓</b> 261-7125	25F World Business Garden Marive West, 2-6-1 Nakase, Mihama-ku, Chiba		043-350-1731
Saitama Branch Office			043-350-1730	
	〒330-0062	6F JS-1 Bldg., 3-12-6 Nakacho, Urawa-ku, Saitama	048-824-1945	048-824-1946
Ibaraki Branch Office	〒310-0026	4F Daini Chuo Bldg., 3-1-28 Izumicho, Mito	029-226-0591	029-226-0592
Gunma Branch Office	〒370-0006	2F Takasaki Truck Kaikan, 4-5-4 Tonyamachi, Takasaki	027-365-2770	027-365-2771
Tochigi Branch Office	〒320-0065	2F Meiji Yasuda Seimei Utsunomiya Odori Bldg., 2-1-5 Odori, Utsunomiya	028-651-2701	028-651-2703
Yamanashi Branch Office	〒406-0034	3F Yamanashi-ken Jidosha Sogo Kaikan, 1000-7 Karakashiwa, Isawa-cho, Fuefuki	055-262-1088	055-262-1089
Nagoya Main Branch Office	〒460-0003	8F Nagoya AT Bldg., 1-18-22 Nishiki, Naka-ku, Nagoya	052-218-3017	052-218-3018
Shizuoka Branch Office	〒420-0837	1F TOKAI Hinodecho Bldg., 1-2 Hinodecho, Aoi-ku, Shizuoka	054-687-3421	054-205-1617
Gifu Branch Office	〒500-8842	7F Meiji Yasuda Seimei Gifu Kanamachi Bldg., 4-30 Kanamachi, Gifu	058-263-5128	058-263-0051
Mie Branch Office	〒510-0085	8F Yokkaichi Suwacho Bldg., 4-5 Suwacho, Yokkaichi	059-350-5188	059-350-5189
Fukui Branch Office	〒910-0005	6F Fukui Bldg., 3-2-1 Ote, Fukui	0776-22-6006	0776-22-6146
Osaka Main Branch Office	〒540-0028	10F Chuo Odori FN Bldg., 1-3-8 Tokiwacho, Chuo-ku, Osaka	06-6942-2804	06-6942-2807
Kyoto Branch Office	〒612-8418	4F Kyoto Jidosha Kaikan, 51-5 Takeda Mukaidaicho, Fushimi-ku, Kyoto	075-694-5878	075-694-5875
Hyogo Branch Office	〒651-0083	11F Kobe Shokoboeki Center Bldg., 5-1-14 Hamabedori, Chuo-ku, Kobe	078-271-7601	078-271-7603
Shiga Branch Office	〒524-0104	2F Shiga-ken Truck Sogo Kaikan, 2298-4 Konohamacho, Moriyama	077-585-8290	077-585-8291
Nara Branch Office	〒630-8122	6F JR Nara Dempo Bldg., 9-21 Sanjo-honmachi, Nara	0742-32-5671	0742-32-5672
Wakayama Branch Office	〒640-8157	7F Nihon Seimei Wakayama Hachibancho Bldg., 11 Hachibancho, Wakayama	073-431-7337	073-431-8092
Hiroshima Main Branch Office	〒733-0036	1F Daiichi Ryoko Bldg., 2-4-25 Kanonshinmachi, Nishi-ku, Hiroshima	082-297-2255	082-297-2251
Tottori Branch Office	〒680-0006	2F Tottori-ken Truck Kyokai Kenshu Center Bldg., 219-1 Maruyamacho, Tottori	0857-24-0802	0857-24-0861
Shimane Branch Office	〒690-0886	3F Matsue Ekimae Est Bldg., 553-6 Otesenbacho, Matsue	0852-25-4880	0852-25-4887
Okayama Branch Office	〒700-0941	3F Okayama-ken Truck Sogo Kenshu Kaikan, 1-22-33 Aoe, Kita-ku, Okayama	086-232-7053	086-231-6742
Yamaguchi Branch Office	〒753-0814	2F Sanyo Bldg. Yoshiki, 1-3-1 Yoshikishimohigashi, Yamaguchi	083-924-5419	083-924-7614
Takamatsu Main Branch Office	〒760-0066	2F Kagawa-ken Truck Kyokai Anzen Kenshu Center Bldg., 3-3-6 Fukuokacho, Takamatsu	087-851-6963	087-851-6962
Tokushima Branch Office	〒770-0003	2F Tokushima-ken Truck Kaikan, 2-14-50 Kitatamiya, Tokushima	088-631-7799	088-631-7781
Ehime Branch Office	〒791-1114	1F Ehime-ken Truck Sogo Service Center, 1081-1 Idomachi, Matsuyama	089-960-0102	089-960-0103
Kochi Branch Office	〒781-8016	2F Kochi-ken Truck Kaikan, 5-17 Minaminomarucho, Kochi	088-831-1817	088-831-1824
Fukuoka Main Branch Office	〒812-0016	4F Hakata Sun City Bldg., 2-1-5 Hakataeki Minami, Hakata-ku, Fukuoka	092-451-7751	092-451-7753
Saga Branch Office	〒840-0816	4F Saga Chuo Daiichi Seimei Bldg., 6-4 Ekiminamihonmachi, Saga	0952-29-9023	0952-29-9024
Nagasaki Branch Office	〒850-0033	11F TBM Nagasaki Bldg., 7-1 Manzaimachi, Nagasaki	095-821-8853	095-821-8854
Kumamoto Branch Office	〒860-0806	6F Asahi Shimbun Daiichi Seimei Bldg., 4-7 Hanabatacho, Chuo-ku, Kumamoto	096-322-5229	096-322-5261
Oita Branch Office	〒870-0905	3F Oita-ken Truck Kaikan Bldg., 1-1-27 Mukaibarunishi, Oita	097-558-3155	097-558-3156
Miyazaki Branch Office	〒880-0913	2F Miyazaki-ken Truck Kyokai Sogo Kenshukaikan, 1-7-21 Tsunehisa, Miyazaki	0985-53-5385	0985-53-5396
Kagoshima Branch Office	〒890-0062	5F KSC Kamoike Bldg., 2-4-35 Yojirō, Kagoshima	099-213-7250	099-213-7252
Okinawa Branch Office	〒900-0021	3F Okinawa-ken Hire and Taxi Kyokai, 2-103-4 Izumizaki, Naha	098-916-4860	098-835-4214
Headquarters	〒130-0013	19F Arca East, 3-2-1 Kinshi, Sumida-ku, Tokyo	03-5608-7560	03-5608-8610

https://www.nasva.go.jp

